



Postal Registration No. N.E.-771/2006-2008

THE GAZETTE OF MEGHALAYA

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No. 28

Shillong, Thursday, July 9, 2015

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Separate paging is given on this part in order that it may be filed as a separate compilation.

PART - IX

Advertisements and Notices by Government Offices and Public Service

NOTICES

STANDARD FORM OF APPLICATION

Photo

Dated, _____

To

The _____

Sir,

I beg to apply for the post of _____ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. _____ vide T. V. No. _____ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first
(Please do not use any initials)

Surname

2. Date of Birth :

Year Month Date

3. Place of Birth :

Village/Town Police Station District State

4. Father's/Mother's and Husband's (in case of married female)
(Please do not use initials).

5. Personal description :

A. Height

_____ M _____ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

Note : Particulars are to be filled in below the column in the space provided.

Shillong, the 29th June, 2015.

DETAILED NOTICE INVITING TENDER

No.SE(E)TB/CS-08/2015-16//3465-81.

1. Sealed tenders affixed with non-refundable Court Fee Stamp as per rate indicated below to be eventually drawn in MPWD-F2 Form of agreement, are hereby invited by the undersigned on behalf of the Governor of Meghalaya from Registered Contractors with Registration No. for the Year 2015-16 of Class-1 contractors of Meghalaya, P.W.D. (Roads), and Class: II contractor of Eastern Shillong Circle, P.W.D. (Roads), Shillong for the under mentioned work; which will be received in this Office upto 2:00 P.M. on 16/07/2015. The Tenders will be opened on the same date at 3:30 PM, in the presence of the tenderers or their authorized representatives whosoever desire to attend.

NAME OF WORK: Construction i/c Metalling and Black topping of different link roads at Mawphlang Area in connection with TERA MEDRE International Slow Food Festival to be held at Mawphlang Village during the month of October 2015. (Construction of RCC culvert of 6.00 m clear span at Ch: 463.50m of 1st Km from 2nd Km of Mawphlang Cart Road to proposed permanent campus of Khrawsingh Christian College at Mawngap)

Name of Work	Nature of work	Amount	Cost of Tender Paper	Court Fees Stamp
Construction i/c Metalling and Black topping of different link roads at Mawphlang Area in connection with TERA MEDRE International Slow Food Festival to be held at Mawphlang Village during the month of October 2015. (Construction of RCC culvert of 6.00 m clear span at Ch: 463.50m of 1 st Km from 2 nd Km of Mawphlang Cart Road to proposed permanent campus of Khrawsingh Christian College at Mawngap)	Construction of RCC culvert of 6.00 m clear span at Ch: 463.50m of 1 st Km	Rs.27,00,000/-	500/-	1000/-
	Total	Rs.27,00,000/-		

TIME OF COMPLETION: - 12 (Twelve) months from the date of Issue of Final Work Order.

Rate: Rate to be quoted on flat percentage basis at PAR/ABOVE the Schedule of rate of Roads and Bridges (Other than National Highway Work) for Areas under Khasi Hills, Jaintia Hills and Ri-Bhoi District for the year 2012-13.

Detailed tender document may be obtained from the Office of the undersigned, from 11:00 A.M. upto 2:00 P.M., on all working days from 13/07/2015. to 15/07/2015. on payment as indicated above in cash (non-refundable) for each set, to the Cashier, Bill Branch, of this Office.

If the date for receipt of tenders happens to be a holiday, the tenders will be received and opened on the next working day at the same time and value.

Non-Tribal contractor(s) shall to furnish valid Trading License from the Khasi Hills Autonomous District Council without which the tender/s will be rejected outright.

While submitting their tenders Contractors are requested to attach along with their latest documents like Professional Tax, VAT Certificate, Sale Tax, Labour License, Registration No, Passport size Photo and PAN Card etc. Non-Tribal contractor(s) shall furnish valid Trading License from the Concerned Autonomous District Council without which the tender/s will be rejected outright. Tribal Contractors with Class-II registration No. may have to furnish their Earnest Money @ 1% and pledge to the undersigned.

P. KHIEWTAM,
Superintending Engineer, P.W.D. (Roads)
Eastern Shillong Circle, Shillong.

Shillong, the 26th June, 2015.

CORRIGENDUM

No.SE(E)TB/CS-06/2015-16//3408-22.

This is for General information that the Short Tender Notice invited vide No: SE(E)TB/CS-06/2015-16/2567-85 Dated 05th June 2015 for the work "Construction i/c Metalling and Black topping of different Link Roads at Mawphlang Area in connection with TERA MEDRE International Slow Food Festival to be held at Mawphlang Village during the month of October 2015" is hereby partially modified as follows:-

- 1) **Original Tender value invited**= Rs. 3, 97, 63,600/-(Rupees Three Crores Ninety Seven Lakhs Sixty Three Thousand and Six Hundred) only
Corrected Tender Value = Rs. 3, 70, 63, 600/-(Rupees Three Crores Seventy Lakhs Sixty Three Thousand and Six Hundred) only
- 2) The Tender Value fixed for different groups against the Road work mentioned at SI No. 6 which was shown as Rs. 99, 11,080/- (Rupees Ninety Nine lakhs Eleven Thousand Eighty) only is hereby corrected to Rs. 72, 11,080/- (Rupees Seventy Two Lakhs Eleven Thousand Eighty) only as shown below:-

Sl No	Name of Work	Nature of Work	Groups	Tender Value	Cost of Tender	Court Fee Stamp
6	Construction I/c MBT of a Road from 2nd Km of Mawphlang Cart Road to Proposed Permanent Campus of Khrawsingh Christian College at Mawngap (L=656m)	E/Work in excavation Construction of R/Wall, B/Wall Including construction of H.P Culvert	I	Rs. 3,76,510.00	150/-	200/-
			II	Rs. 3,74,960.00	150/-	200/-
			III	Rs. 3,74,960.00	150/-	200/-
			IV	Rs. 3,74,960.00	150/-	200/-
			V	Rs. 3,74,960.00	150/-	200/-
			VI	Rs. 3,74,960.00	150/-	200/-
			VII	Rs. 3,74,960.00	150/-	200/-
			VIII	Rs. 4,04,310.00	500/-	200/-
			IX	Rs. 4,04,310.00	500/-	200/-
			X	Rs. 4,04,310.00	500/-	200/-
			XI	Rs. 4,04,310.00	500/-	200/-
			XII	Rs. 4,04,310.00	500/-	200/-
		Metalling and Black topping	XIII	Rs. 12,81,630.00	500/-	300/-
		Metalling and Black topping	XIV	Rs. 12,81,630.00	500/-	300/-
				Rs. 72,11,080/-		

- 3) All other terms and conditions remain the same.

The Technical error which was due to oversight is highly regretted

P. KHIEWTAM,
 Superintending Engineer, P.W.D. (Roads)
 Eastern Shillong Circle, Shillong.

OFFICE OF THE SUPERINTENDENT OF POLICE (FIRE & EMERGENCY SERVICE)
MEGHALAYA, SHILLONG

Shillong, the 25th June, 2015.

NOTICE INVITING TENDER

No.MFS/S-CXXXVI/2015-2016/2771.

Sealed Tenders are invited for entering into rate contract for supply of Motor Spare Parts for Meghalaya Fire & Emergency Service during the financial year 2015-16. Sealed Tenders will be received up to 11.00 Hrs. on 23.07.2015 in the office of the undersigned and will be opened on the same day at 1215 Hrs. by a Tender Opening Committee. Tenderers or their authorized representatives are invited at the time of opening the Tenders. Tenders received after 1100 Hrs. by hand or by post will be summarily rejected.

TERMS & CONDITIONS:-

1. Spare Parts for the following category of vehicles:

GYPSY KING	TATA 207 DI
JEEP PEOGEOT 540,	BOLERO (LX)
MAHINDRA JEEP DI 550,	BOLERO INVADER
MOTOR CYCLE (YAMAHA GLADIATOR)	TATA XENON 4X4/NORMAL
MOTOR CYCLE (PULSAR 135 LS/180)	TATA 407/709/1210/1612/1613/2416
ASHOK LEYLAND 1616 H	
<i>LIST OF SPARE PARTS WILL BE PROVIDED IN CD WHILE COLLECTING TENDER DOCUMENTS.</i>	

2. Affix non-refundable Court Fee Stamp of ₹25/- (Rupees Twenty five) only.
3. Earnest Money of Rs.5,000/- for ST/SC and Rs.10,000/- for others in the form of Crossed Bank Draft/Call Deposit pledged in the favour of the Superintendent of Police (F&ES), Meghalaya, Shillong . Tender not accompanied with Earnest Money will be rejected forthwith.
4. Rates should be written clearly in figures and in words. Any correction or overwriting in the tender papers/documents will be rejected. The Rates should be inclusive of all taxes and taxes will be deducted at source.
5. Rate should be quoted for all the category of vehicles as noted above.
6. Tenderer should ensure that the Rates offered for the spare parts are correct in all respect. Any discrepancies of the Rates if found at the later stage, the Department will not be responsible for the same and the Firms will be bound to supply the Spare Parts as per the rate offered by them.

7. Attested copy of V.A.T. Clearance Certificate & V.A.T. Registration Certificate should be enclosed.
8. Attested copy of valid Trading License in terms of the United Khasi & Jaintia Hills and Garo Hills (Trading by Non-Tribal) Regulation, 1954 for tenderers as amended from time to time who are required to obtain such a License.
9. Attested copy recent Passport size photograph of the Tenderers should be attached to the tender.
10. Attested copy Scheduled tribes/castes certificate in case of ST/SC tenderers.
11. Trade Marks /name of Brand must be quoted against each items, the parts should be from genuine company/manufactured parts. Any Rate of the Spare parts without Brand Name or Marks of the Company will not be accepted and considered for supply.
12. On finalization of the Tendered Rates and the Firms for supply of the Spare Parts, Supply Order will be issued according to the Rules and Procedure as laid down by the Government. Tenderers or the Firms will have no right to assume that on participating in the Tender Process and offering the Rates, Supply Order will be issued to their respective Firms.
13. Tenders should be addressed to the undersigned by designation and not by name. The words "Tender for supply of Motor Spare Parts" must be super scribed on the sealed envelope containing the Tender and the firm's seal should be stamped on the body of envelop. The Tender should be sent by registered post or delivered by hand.
14. Participating Tenderer must have a Spare Parts Shop registered in his/her name. The name, address and location of the Shop along with the phone number of the shop must also be mentioned in the Tender Documents.
15. The Tenderer should submit the Declaration Form as prescribed in Annexure A and submit it along with the Tender.
16. The spare parts should be supplied within 24 hours on receipt of indents, failing which the same will be procured from the other agencies and any excess payments made, will be recovered from the successful tenderer
17. The Undersigned reserves the right to reject any or all tenders without prior notice nor assigning any reason thereof

MARY G. T. SANGMA,
Superintendent of Police, (F&ES),
Meghalaya, Shillong.

Shillong, the 2nd July, 2015.

No.M/Advt/1/15/511.

Application in prescribed form duly affixed with a non-refundable Court Fee Stamp of **₹50/- (Rupees Fifty) only**, are hereby invited for **Renewal of Registration of contractors for all categories** under the office of the Executive Engineer (CEW), A.H. & Veterinary Department, Meghalaya, Shillong for the year **2015-16** which will be received in the office of the undersigned up to **30th July, 2015**. No application will be entertained thereafter.

The Application should be submitted along with the following documents:-

1. Attested copy of Last Registration Certificate.
2. Attested copies of Professional Tax, Tax Clearance and Labour License Certificates for the year 2015-16.
3. Attested copies of PAN Card, E.P.I.C and Scheduled Tribe/Caste Certificate.
4. Financial Certificate from the Bank along with the Saving Account No
5. Trading License Clearance Certificate (in case of Non – Tribal) for the year 2015-16.
6. 2 (two) copies of recent Passport size photograph.

Prescribed form should be collected from the office of the undersigned on payment of **₹50/- (Rupees Fifty) only**, with effect from **7th to 28th July, 2015**.

L. W. PARIONG,
Executive Engineer (C.E.W.)
A. H. & Veterinary Department,
Meghalaya, Shillong.

Shillong, the 2nd July, 2015.

ADVERTISEMENT FOR AUXILIARY NURSING & MIDWIFERY

No.M/Advt/1/15/502.

Application in plain paper for 2 year course in Auxiliary Nursing & Midwifery (ANM) for the year 2015-2016 are hereby invited and will be received by the Office of the undersigned till **3:00 P.M. of 24th July, 2015.**

1. Female unmarried candidates who are indigenous inhabitants or permanent residents of the State and passed the 10 + 2 level examination with 40% aggregate marks from recognized University Board or Authority are eligible to apply, subject to fulfillment of the following criteria.
 - (i) The minimum educational qualification shall be 10 +2 Science/ Arts (Mathematics, Physics, Chemistry, Biology, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology and Philosophy) and English Core/ English Elective or Science or Health Care Science – Vocational Stream ONLY passing out from recognized Board.
 - (ii) Students shall be medically fit.
 - (iii) Students qualified in 10 + 2 Arts or Science Examination conducted by National Institute of Open School.
2. Age: Eligible applicants are those who are not below 17 years or above 35 years as on 31st December, 2015.
3. Candidates are required to appear before the Screening Committee in Ganesh Das Hospital, Shillong and Civil Hospital, Tura for verification of original copies for 10 + 2 Mark Sheet, ST/SC/ Other Tribe Certificate, Character Certificate from the Institution last attended and SSLC Mark Sheet and Admit Card. The Applicant will also be medically examined at the same time. Applicants who are medically unfit during Medical Examination will be dropped from the list of Candidature with no further consideration.
4. To minimize the delay and hardship to the candidates screening will be done in phases. In the 1st phase the number of candidates (arranged in order of merit) will approximately be two/three times the number of seats available category-wise. The names of such candidates will be placed in the Notice Board of the Directorate of Health Services(MI) Shillong and Ganesh Das Hospital, Shillong/ Civil Hospital, Tura well in advance of the screening date indicated.
5. NO INDIVIDUAL NOTICE WILL BE SERVED to any individual applicant for appearing before the Screening Committee. All applicants are requested to note the date and time fixed and to report to Ganesh Das Hospital, Shillong/ Civil Hospital, Tura accordingly. Any candidate who fails to appear before the Screening Committee will automatically lose his/ her right for further consideration of candidature and the name of such candidate will be dropped from the list of candidates.

6. Applicants of Khasi and Jaintia Hills and Ri-Bhoi District may submit their applications at the Office of Director of Health Services(MI) Shillong and applicants of Garo Hills may submit their applications at the Office of the Joint Director of Health Services (District Medical & Health Officer Office) Tura, West Garo Hills.
7. Application which does not fulfill the requirement as per Advertisement will be rejected. No application will be received after **3:00 P.M. of 24th July, 2015.**
8. The list of selected candidates will be displayed on the NOTICE BOARD OF DIRECTORATE OF HEALTH SERVICES (MI), SHILLONG/ GANESH DAS HOSPITAL, SHILLONG/ TURA CIVIL HOSPITAL. No individual intimation will be served to any candidate selected.
9. Selected candidates are to report immediately to the Deputy Director Nursing, Directorate of Health Services (MI), personally and to submit their letter of acceptance and to collect their letter of nomination and further instruction as the case may be.
10. Selected candidates who fail to report according to the fixed date which will be notified in the NOTICE BOARD OF DIRECTORATE OF HEALTH SERVICES (MI), SHILLONG/ GANESH DAS HOSPITAL, SHILLONG/ TURA CIVIL HOSPITAL will automatically lose their right to nomination and the next eligible candidate will be nominated.
11. Selection of candidates, who are otherwise medically fit and eligible, will be made purely on the basis of merit, determined by the aggregate percentage of marks obtained at the qualifying examination and subject to reservation policy of the State Government applicable in this regard.
12. Screening of candidates will be taken up on the **2nd & 3rd September, 2015** at Ganesh Das Hospital, Shillong and Civil Hospital, Tura at 10:00 A.M.
13. Candidates are required to submit their application in plain paper with the following particulars:-
 - i. Name in Block letter
 - ii. Present Address
 - iii. Age as on 31st December, 2015
 - iv. Name of Father/Mother/Guardian with permanent address
 - v. Schedule Tribe / Schedule Caste/ Other Tribe Certificate
 - vi. Evidence of Age (SSLC or Equivalent Admit Card)
 - vii. Mark Sheets of Examination pass 10 + 2
 - viii. Character Certificate
 - ix. Aggregate percentage of marks

Further, note that the Government will have no obligation to employ the passed out trainees. Henceforth, as per the INC resolution there will be no Service Bond.

Director of Health Services (MI)
Meghalaya, Shillong.

Shillong, the 2nd July, 2015.

AFFIDAVIT

I, Smti. Sarmistha Deb, wife of Shri Dipankar Deb, resident of Harisabha Laban, Last Stop, Shillong-4, East Khasi Hills, Meghalaya have changed my name from Sarmistha Karmakar and Sarmistha Karmakar Deb to Sarmistha Deb, *vide* an affidavit sworn before First Class Magistrate at Shillong on 29th June, 2015. Henceforth, I shall be known by my new name Smti. Sarmistha Deb for all intents and purposes.

(SMTI. SARMISTHA DEB)

Resident of Harisabha Laban,
Last Stop, Shillong-4,
East Khasi Hills, Meghalaya.

OFFICE OF THE DIRECTOR GENERAL OF PRISONS
HORSE SHOE BUILDING : LOWER LACHUMIERE
MEGHALAYA : SHILLONG

Shillong, the 24th June, 2015.

NOTICE INVITING QUOTATION

No.PRI.55/2015/9. - Sealed Quotations for **Supply and Installation of C.C.T.V. Cameras** at the District Jail, **Jowai/Tura/Williamnagar/Nongpoh** during the year **2015-2016** are invited and will be received in the Office of the Undersigned up to 3.00 P.M. on **10th July, 2015 (Friday)** and will be opened at 3.00 P.M. on the same day. Terms and conditions of the Notice Inviting Quotations can be seen in the Office of the Superintendent, District Jails, Jowai/Tura/Williamnagar or in the Office of the Undersigned during office hours on any working days.

B. L. BUAM,
Director General of Prisons,
Meghalaya, Shillong.

Shillong, the 24th June, 2015.

NOTICE INVITING QUOTATION

No.PRI.55/2015/10. - Sealed Quotations Affixing Non-refundable Court Fee-stamp of **₹ 1000/- (Rupees one thousand)** only are invited from bonafide, established, reputed manufactures and registered intending firms and supplier(s) for entering into a rate contract for the **Supply/Installation of C.C.T.V. Cameras** in the District Jails, Jowai, Tura, Williamnagar and Nongpoh for the year 2015-2016, as per terms and conditions laid down in the Quotation Notice. The Quotation should be in 2(two) bids system i.e.

- (i) **Technical Bid**
- (ii) **Price Bid**

TERMS AND CONDITIONS:

1. Items offered must be of reputed companies/manufactures and should meet with all the Technical Specifications as given in Schedule "I". Quotation should be accompanied with Catalogues/Brochures/Warranty/Guarantee and will be received in the Office of the Undersigned up to **3.00 P.M. on 10th July, 2015 (Friday)** by hand or by post. These will be opened on the same day at **3.00 P.M.** Quotationers or their authorized representatives are requested to remain present at the time of opening of Quotations. Quotations received after the due date and time, by hand or by post, will be rejected.

2. Quotations must be accompanied by the following documents in Technical Bid:

- (a) Affixed Non-refundable Court Fee-stamp of ₹ 1000/- (Rupees one thousand) only.
- (b) Earnest Money at the rate of **2%** (two percent) in case of non-tribal and at the rate of 1% (one percent) in case of tribal from the total value of the items quoted, in any one of the following forms only:
 - (i) Crossed bank draft or,
 - (ii) Deposit at Call.Payable in favour of the Director General of Prisons, Meghalaya, Shillong at any Nationalized Bank at Shillong.
- (c) Authenticated copy of rate contract with DGS & D if quotations have any existing and valid rate contract with DGS & D.
- (d) Dealership/Distributorship certificate for each item quoted from the Principal manufacturer.
- (e) Catalogues/Brochures from the manufacturers for each item quoted.
- (f) Attested copy of Valid and Current Meghalaya Value Added Tax Clearance Certificate issued by the Superintendent of Taxes, Meghalaya.
- (g) Attested copy of Valid and Current Meghalaya VAT Certificate of Registration, along with list of items for which rates are offered, with Tax Payer Identification No. (TIN No.).
- (h) Attested copy of Valid and Current Professional Tax Clearance Certificate issued by the District Council.
- (i) Attested copy of Valid and Current Financial Stability Certificate issued by any Nationalized Bank, Certifying that the Firm/Supplier is capable to undertake the supply.
- (j) Attested copy of Scheduled Caste/ScheduledTribe Certificate issued by the concerned competent authority. .
- (k) Attested copy of Valid and Current District Council Trading License for Non-Tribals Quotationers.
- (l) A Declaration that no Spouse of the Quotationer is working in the Office of the Director General of Prisons, Meghalaya, Shillong, or in any of the District Offices of the Prisons Department in Meghalaya.
- (m) An Undertaking that the supply work will be carried out by the Quotationer only.
- (n) A Self-attested Photograph of the Quotationer.
- (o) Dealership/Distributorship certificates for each item quoted from the Principal manufacturer.
- (p) Catalogues/Brochures from the manufacturers for each item quoted.

3. **Quotation must be accompanied by the following document/detail in price bid:**

Rate of each item quoted should be placed in separate sealed envelopes. Failure to enclosed any one of those above documents or any invalid documents will result in automatic rejection of the question.

4. The following information must be mentioned on the Body of the Envelope containing the Quotation Papers, failing which the Sealed Envelope of the Quoting Firms will not be opened :

- Court Fee Stamps of ₹_____ is affixed.
- Earnest money valued ₹_____ is enclosed.
- Meghalaya VAT Clearance Certificate Valid upto _____ is enclosed.
- Meghalaya VAT Registration Certificate with list of Items is enclosed.
- Professional Tax Certificate valid up to _____ is enclosed.
- Current Financial Stability Certificate is enclosed.
- Schedule Tribe Certificate is enclosed.
- District Council's Trading License Valid up to _____ is enclosed (for Non-Tribal Firms).
- A Declaration is enclosed.
- An Undertaking is enclosed.
- Self- attested Photograph is enclosed.
- Dealership Certificate from the Principal manufactures _____ is enclosed.
- "Technical Bid" on the body of the sealed envelope of Technical Bid and "Price Bid" for _____ (name of the item) on each sealed envelope of item quoted.
- Full name, full Address and phone no. of the Quotationer.

5. **Rates Quoted:**

- (a) Should be inclusive of all Taxes,levies, charges,packing,insurance,taxes and other installation/incidental charges up to the office of the Superintendent, District Jail, Jowai,Tura, Williamnagar, and Nongpoh. Only local taxes and C.S.T. against 'D' form should be shown separately if applicable.
- (b) Should be inclusive of the cost of all accessories up to March, 2016.
- (c) Should be valid for a period of **1(One) Calendar Year** from the date of acceptance of quotation.
- (d) Should be quoted separately for each item.
- (e) Should be quoted F.O.R. Destination i.e. up to the Office of the Superintendent, District Jails, Jowai, Tura, Williamnagar, and Nongpoh.
- (f) Should be written clearly in figures and in words. Any alterations or over writings must be signed in full by the Quotationers along with the date.
- (g) Once the rates offered in the quotations are accepted, no enhancement of rates will be allowed under any circumstances and the Quotationers will be liable to supply at the rates accepted by the Director General of Prisons, Meghalaya, Shillong. Failure to supply

the items at the accepted rates will entail the offer being cancelled and the Security Money will be forfeited to Government of Meghalaya.

(h) For import items rate should indicate separately i.e. rates with Custom Duty and rates without Custom Duty.

6. Quotationer must sign all pages of the necessary documents (both Technical and Price Bid) and also to sign and submit the Certificate at Annexure – ‘A’ and “Acceptance of Terms and Conditions” at Annexures – ‘B’ and ‘C’ as proof of the quotationer having fully understood the term and conditions mentioned in the Notice Inviting Quotation.

7. Quotations should be addressed to the Undersigned by Designation and not by name. Sealed Envelope containing the Quotation Papers must be super-scribed as **“QUOTATION FOR SUPPLY AND INSTALLATION OF C.C.T.V. TO THE DISTRICT JAIL, _____ (NAME OF DISTRICT JAIL) FOR THE FINANCIAL YEAR 2015-2016”**.

The quotationer **should affix his full address** on the left bottom of the envelope containing the quotation documents. Quotations must be sent by Registered post or Delivered by hand.

8. In no case quotations received after due date and time shall be accepted and the Director General of Prisons, Meghalaya, Shillong shall not be responsible for any delay in submission of quotation. All quotations received after the due date and time shall be returned to the respective quotationer without opening the same.

9. Due to the Unavoidable reason(s) if the Office of the Director General of Prisons remains closed on the date prescribed for submission/opening of the quotations, the quotations will be received during the next working day at the same venue and the same timing.

10. **The Successful quotationer will be:**

(a) Intimated through a Letter of Acceptance by the Director General of Prisons, Meghalaya, Shillong. Till then, no Quotationer has any right to assume that his or her Quotation has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any Quotationers in anticipation of any Acceptance Letter.

(b) Required to furnish a Security Deposit as per rates mentioned below and execute the Contract Agreement to fulfillment of the terms and conditions of the contract, which successful tender(s) will have to enter into. Such Security Deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the quotation notice on the Contract Agreement.

(c) The Earnest Money of the Successful quotation will not be released till the Security Deposit is furnished and that of the Unsuccessful quotationers will be released only after finalization of the Contract with the Successful Quotationer.

11. Rates of Security Deposit :

- (a) For contract upto 30,000/- - 2% from local and 3% from non-local.
- (b) For contract upto 60,000/- - 3% from local and 4% from non-local.
- (c) For contract upto 1,00,000/- - 4% from local and 5% from non-local.
- (d) For contract more than 1,00,000/- - 5% for all categories.

12. The Director General of Prisons, Meghalaya, Shillong may rescind forthwith the contract in writing if :

- (a) A Contractor assigns or sub-lets any contract without his approval in respect of the contract or any other contract.
- (b) A Contractor or his Agent or Servants are found guilty of fraud in respect of this contract or any other contract.
- (c) Declines, neglects or delays to comply with the demand or requisition or in any other way fails to perform or observe any condition of or all conditions of the Contract Agreement.

13. In case of such rescission, the Security Deposit, in part or full, at the discretion of the Director General of Prisons, Meghalaya, Shillong, shall stand forfeited and be absolutely at the disposal of Government. Further, the Government shall be entitled to recover from the Supplier, any extra expense the Government may be put to, in obtaining Suppliers from elsewhere.

- (i) In the event of the successful quotationer failing to perform his/her part of any or all the Contract agreement to the satisfaction of the Department of disregarding terms and conditions of the Quotation Notice or the contract agreement the successful quotationer shall be liable to any of or all of the following action at the discretion of the Director General of Prisons, Meghalaya, Shillong on behalf of Government of Meghalaya.
- (ii) Forfeiture of Security Deposit in whole or part.
- (iii) Making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
- (iv) Cancellation of the contract without any prior notice to the contractor.

14. If the successful Suppliers/Firms willfully neglects, fails to perform or observe any condition of contract agreement, or attempts to cheat or indulge in foul practices, the Director General of Prisons, Meghalaya, Shillong may impose a ban upon such Supplier/Firm for future business with the Department.

15. Once the Model is approved, no change of brand name, shape, pattern, quality or specification will be entertained even on the plea on non-availability offer of the same quality or alternative offer of the same quality.

16. The store supplied must be of the same models/specifications as approved by the Departmental Purchase Board as well as in the Supply orders. The Director General of

Prisons, Meghalaya, Shillong reserves the right of non-acceptance of items which are not found as per the prescribed specification.

17. Delivery and Installation must be completed within 8(eight) weeks from the date of receipt or firm orders. No extension of delivery period will be entertained.
18. Payment will be made only on completion of supply, installation and on correct receipt of goods by the respective consignee in good condition. Documents/Vouchers/P.R.Bills etc. routed through Banks will not be accepted. Consignment will dispatch by the firm after payment of all freight charges at the sources. Freight to pay P.R. Bill will not be accepted.
19. Risk of transportation will be borne by the Quotationer themselves.
20. Comprehensive on warranty should be indicated along with after sale services facilities.
21. One set of manual of (Instruction and Maintenance) should be supplied free of cost for each item wherever applicable.
22. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the jurisdiction of the Courts in Meghalaya.
23. The items for which the quotationers would be quoting must fulfill the given technical specifications. An items which does not fulfill the required specification will not be accepted.
24. If the trade enquiry reveals that the item being offered is being manufactured by a Public Sector Undertaking (PSU), the Purchase Board reserves the right to reject the quotations and purchase the items directly from the Public Sector Undertaking (PSU)
25. The Purchase Board reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind itself to accept the lowest rate(s).
26. **The Quotation should be in 2(Two) Bids i.e. (1) Technical Bid and (2) Price Bid.**

Quotation should submit separate sealed cover for Technical Bid and separate for Price Bid. Price Bid should be submitted in a separate sealed cover for each item quoted. Quotation Opening Committee of the Office of the Director General of Prisons, Meghalaya, Shillong will open the Technical bid in the presence of the representatives of the quotationers if any. The technical Bids will be properly evaluated by the Committee and only those quotations/Bids which fully complies to the terms and conditions prescribed in the NIQ and also the prescribed Technical Specification enclosed with the NIQ of this office will be accepted. Price Bids of only those Technical Bids which fully conforms to our required Technical specifications will be opened.

Director General of Prisons,
Meghalaya, Shillong.

ANNEXURE – "A"TO BE SUBMITTED ALONGWITH THE QUOTATIONCERTIFICATE TO BE FURNISHED BY THE VENDOR

1. The Equipment once delivered will be subjected to an Inspection by the acceptance board at given consignee location. The details of the procedure will be worked out jointly between the vendor and the customer. The specifications of the equipment will be in conformity with the details provided by the user.
The date of completion of acceptance board would be deemed to the date on which the warranty will commence.
2. We shall provide on site comprehensive warranty of 1(one) year for the items being supplied. The equipment will be repaired at our service centre or on site by the engineers of our firm. In case the equipments required to be repaired at our service centre, the same will be collected/carried by our engineers from the user/consignee local.
3. We guarantee to provide spares/up gradations and consumables on payment for a period of three years from the date of completion of warranty.
4. We guarantee that the equipment will be tested and will meet all the specification given in quotation notice and that no reconditioned/ retrofitted parts/spares will be used in the equipment.
5. We guarantee to provide 100% up time for the equipment during guarantee/warranty.
6. We confirm that we abide by the delivery schedule as laid out in quotation enquiry.
7. We hereby agree to provide training to the customer as per the quotation enquiry.
8. We certify that any cost incurred on additional items/systems/ components/accessories required would be borne by us.

Company Seal

(Authorized Signatory of Company)

Place : _____

Date : _____

ANNEXURE – “B”TO BE SUBMITTED ALONGWITH QUOTATIONACCEPTANCE OF TERMS AND CONDITIONS BY THE VENDOR FOR DELIVERY VARIOUS TYPES OF SECURITY EQUIPMENTS

1. Validity : Prices are valid upto _____ (Fill date minimum 180 days)
2. Payment : The terms and conditions of the payment will be as under :-
 - (a) 100 % of payment will be made on successful delivery and inspection of Equipment at the Consignee location.
3. Terms of Delivery :
 - (a) The items/equipments will be delivered at (Delivery Address) within 90 days from the date of supply order.
 - (b) Acceptance board of all items/equipments will be completed within one week after supply of stores.
 - (c) Installation of all items/equipment will be completed within one month on acceptance of all items/equipments at the given consignee location.
4. Penalty Clause/Liquidated Damages (LD) : In addition if supplier fails to complete delivery within the delivery period of award of contract, then penalty at the rate of 0.1 percent shall be deducted from the supplier's bill.
5. All prices are landed cost, exclusive of all taxes, levies freight etc, which have been quoted separately.
6. Warranty Clauses: The equipments should be covered with minimum warranty of 1(one)year for the equipment against any defect of workmanship and materials from the date of Final inspection at consignee location. During this period of warranty, if any defect is found, the firm shall be bound to repair it. During the warranty period all warranty benefits received by the Vendor from the OEMs, for any equipment pertaining to third party will be passed on in Toto to the Customer. Vendor will ensure 100% equipment/systems availability, during the warranty period.
7. RFP or Tender Documents should be for turnkey project/system for a minimum period of 3(three) years, along with an option for Annual Maintenance Contract (AMC) for 2(two) more years. The Implementing Agency should design, implement, run and maintain the complete system for 3(three) years.

Conditions during Warranty:

The vendor should fulfill the following conditions during the guarantee/warranty:-

- (a) Any failure in the system/equipment or a subsystem thereof should be rectified within a maximum period of 15 days of lodging a complaint.
 - (b) If the system is down beyond 15 days, it will be rectified at vendor's end.
 - (c) Any system failing at sub-system level three times within a period of three months or displaying chronic faulty behavior or manufacturing defects or quality control problems will be totally replaced by the vendor at his risk and cost within 30 days of being intimated.
8. Option Clause: Number of items/equipments may fluctuate on plus as well as minus side up to 25% of the ordered quantity during the currency of the supply order.
 9. Repeat Order: The buyer can order up to 50% or more quantity of the items from the date of successful completion of this supply order, cost terms and conditions remaining the same. It shall be entirely the discretions of buyer to place the repeat order or not.
 10. The above mentioned terms, conditions and the other conditions as mentioned in the Quotation Enquiry are accepted.

Company Seal

Authorized Signatory of Company.

Place : _____

Date : _____

ANNEXURE – “C”CERTIFICATE OF ACCEPTANCE OF TERMS AND CONDITIONS(to be furnished along with the Tender documents)

I/We have read and fully understood the terms and conditions as laid down in the NIQ. Vide No.PRI. _____, dtd. _____ in respect of supply of Security equipments to the Office of the Director General of Prisons, Meghalaya, Shillong due to be opened on_____.

I/We agree to abide by the same.

I/We have signed all the pages of the tender documents as laid down.

Signature and Seal of the quotationer or
his/her authorized signatory.

Date_____

Name_____

Address_____

Phone No._____

SCHEDULE - "I"**Outdoor Fixed CCTV Camera**

SL. NO.	CAMERA CHARACTERISTICS	MINIMUM SPECIFICATIONS
1	2	3
1	Image sensor	1/2.7" Progressive Scan CMOS
2	Lens	3.6 to 9 mm
3	Field of view	37.5°~95.98°(horizontal, 21.6°~53.80° (vertical) 42.6°~109.46° (diagonal)
4	Day and Night	Automatic/manual/scheduled.
5	Minimum Illumination/ Light sensitivity	Color mode: F1.2 @ 0.5 LUX Black and white mode:F1.2 @ 0 lux with IR illuminator.
6	Inbuilt/External IR	IR LED with illumination capabilities up to 30 Mtrs.
7	Video Compression	H.264 and Motion JPEG
8	Resolutions and frame rates (H.264)	1920 x 1080 @ 30 fps (1080p), 1280 x 720 @ 30 fps (720p) 1024 x 576 @ 30 fps. 960 x 544 @ 30 fps, 704 x 480 or 576 @ 30 or 25 fps (4CIF), 640 X 368 @ 30 FPS, 352 X 240 or 288 @ 30 or 25 fps (CIF)
9	PoE	802.3af compliant (class 3)
10	External Power - D.C/A.C.	12V DC, 24V AC
11	Env Certification	IP66
12	Remote, Auto Focus support	Yes
13	Motorized Lens	Yes
14	Digital I/O (Audio I/O, Alarms)	Audio in x 1 (Φ 3.5 miniature jack) A/V out x 1 (Φ 3.5 miniature jack) DI X 1 DO x 1
15	Local storage (S.D. Or Micro SD)	MircoSD/SDHC
16	Supported Protocol	Dynamic Host Control Protocol (DHCP), Hypertext Transfer Protocol (HTTP), Secure HTTP (HTTPS), Network Time Protocol (NTP), Real-Time Transport Protocol (RTP), Real-Time Streaming Protocol (RTSP), Simple Mail Transfer Protocol (SMTP), Secure Sockets Layer/Transport Layer Security (SSL/TLS), TCP/IP, Secure Real-Time Transport Protocol (SRTP), Bonjour, Simple Network Management Protocol (SNMP), and secure Shell (SSH) Protocol. Differentiated-Services-code-point (DSCP) marking and class-of-service (CoS) marking.
17	ONVIF	ONVIF 2.0 Support.
18	Operating Temp.	-20 to 50 °C

Sl. NO.	CAMERA CHARACTERISTICS	MINIMUM SPECIFICATIONS
19	Auto Detection & configuration	The camera should be automatically discovered and configured when connected to VMS or Network Switch, to set the right network parameters for the video stream on the network.

INDOOR DOME CCTV CAMERA

1	Image sensor	1/2.7" Progressive Scan CMOS
2	Lens	3 to 9 mm
3	Field of view	37.5°~103.7° (horizontal) 21.6°~71.2° (vertical) 42.6°~111.21° (diagonal)
4	Day and Night	Automatic/manual/scheduled
5	Minimum Illumination/ Light sensitivity	Color mode: F1.2@ 0.4 Lux Black and white mode: F1.2@ 0.2 lux
6	Video Compression	H.264 Motion JPEG
7	Resolutions and frame rates (H.264)	1920 x 1080 @ 30 fps (1080p), 1280 x 720 @ 30 fps (720p) 1024 x 576 @ 30 fps. 960 x 544 @ 30 fps, 704 x 480 or 576 @ 30 or 25 fps (4CIF), 640 X 368 @ 30 fps, 352 X 240 or 288 @ 30 or 25 fps (CIF)
8	PoE	802.3af compliant (class 3)
9	Camera Adjustment Angle	Pan: 350° Tilt: 80° Rotate: 350°
10	Remote, Auto Focus support	Yes
11	Motorized Lens	Yes
12	Digital I/O (Audio I/O, Alarms)	Audio in x 1 (Φ 3.5 miniature jack) A/V out x 1 (Φ 3.5 miniature jack) DI X 1 DO x 1
13	Local storage (S.D. Or Micro SD)	MircoSD/SDHC
14	Supported Protocol	Dynamic Host Control Protocol (DHCP), Hypertext Transfer Protocol (HTTP), Secure HTTP (HTTPS), Network Time Protocol (NTP), Real-Time Transport Protocol (RTP), Real-Time Streaming Protocol (RTSP), Simple Mail Transfer Protocol (SMTP), Secure Sockets Layer/ Transport Layer Security (SSL/TLS), TCP/IP, Secure Real-Time Transport

SL. NO.	CAMERA CHARACTERISTICS	MINIMUM SPECIFICATIONS
		Protocol (SRTP), Bonjour, Simple Network Management Protocol (SNMP), and Secure Shell (SSH) Protocol. Differentiated - Services-code-point (DSCP) marking and class-of-service (CoS) marking.
15	ONVIF	ONVIF 2.0 Support.
16	Operating Temp:	-10 to 50 °C
17	Auto Detection & configuration	The camera should be automatically discovered and configured when connected to VMS or Network Switch, to set the right network parameters for the video stream on the network.

NVR

- IP video input:- Up to 32 channels.
- Recording resolution:- 5MP/3MP/1080P/UXGA/720P/VGA/4CIF/DCIF/2CIF/CIF/QCIF.
- CVBS output:- 1-ch, BNC (1.0 Vp-p, 75Ω)
- Resolution: 704 X 576 (PAL); 704 X 480 (NTSC)
- HDMI output:- 1-channel
- VGA output:- 1 channel
- Audio output:- 2-ch, BNC (Linear, 600Ω)
- Playback resolution:- 5MP/3MP/1080P/UXGA/720P/VGA/4CIF/DCIF/2CIF/CIF/QCIF.
- Synchronous playback:- 16 channel
- SATA:- Up to 8 SATA interfaces (4 TB each), 1e-Sata
- Network interface:- 2, 10M/100M/1000M self-adaptive Ethernet interface
- Serial interfaces:- RS-232, RS-485, RS-485 keyboard
- USB interface:- 2 x USB2.0
- Alarm in:- 16, Alarm out:- 4
- Power supply:- 100~240VAC, 6.3A, 50~60Hz.
- Working temperature:- -10°C~+55°C (14 °F~131°F)
- Working humidity:- 10% ~ 90%

Data Storage

- 10TB SATA Surveillance HD

Online UPS

- 2KVA Online UPS with 1 hour Backup

Network Items

- 32 port Gigabyte fast Ethernet switch with SFP port
- 24 port Gigabyte fast Ethernet switch with SFP port
- Jack Panel
- Casing & Piping
- Storage Rack 12 u Rack
- LAN Cable: CAT-6 UTP Cable
- RJ45 Connector, IO Box, Patch Panel etc.

Monitor

- 32" LED